

# Privacy

## **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. App.—Inspector General Act of 1978, § 2; 15 U.S.C. § 1501; 15 U.S.C. § 1512; 15 U.S.C. § 1516; 42 U.S.C. § 3121 *et seq.*; E.O.13577.

**PURPOSE:** This privacy policy discloses the privacy practices for <http://selectusasummit.us/> applies solely to information collected by this website. This privacy policy sets out how eventPower will use and protect any information that you give when you use this website.

eventPower is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement notice.

The 2018 SelectUSA Investment Summit registration database (system of records) will be used to collect online registration, matchmaking, sponsorship registration, and exhibition registration information.

## What we collect:

- Name, Organization, and Job Title
- Contact information including work address, email address, and phone
- Credit Card or billing information
- Demographic information such as postcode, preferences, and interests
- Other information as relevant to user surveys

## What we do with the Information we gather:

- We require this information to process your registration to the SelectUSA Summit
- We periodically send Summit information and updates by email
- We may use your information to contact you about the SelectUSA Summit

Registrants have the ability to register and pay for the SelectUSA Investment Summit; schedule individual matchmaking opportunities with other participants; sign-up for sponsorship opportunities; register to exhibit; and receive e-mail updates regarding the Summit, including new matchmaking opportunities, affiliated events, etc. Completion of the form is voluntary; however, participation in the 2018 SelectUSA Investment Summit will not occur without required information. By attending the Summit, you consent to be photographed, filmed and/or otherwise recorded. Your entry constitutes your consent to such photography, filming and/or recording and to any use, in any and all media in perpetuity.

#### **ROUTINE USES:**

1. A record from this system of records may be disclosed, as a routine use, to other registrants to facilitate company/organization matchmaking. Once registered for an agency activity, event, or program, one would be able to access the following information fields: name; title; address; email address; telephone number; Web site URL; organization category and description; business function, product, or service description; and other fields capturing information related to the agency sponsored activity, event, or program. This system is accessible by representatives from the Federal Government; including Department of Commerce's Office of the Secretary and the International Trade Administration as well as approved contractors.
2. In the event that a system of records is provided to and maintained by the Department of Commerce (Department) to carry out its functions indicates a violation or potential violation of law or contract, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute or contract, or rule, regulation, or order issued pursuant thereto, or the necessity to protect an interest of the Department, the relevant records in the system of records may be referred to the appropriate agency, whether Federal, State, local, or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute or contract, or rule, regulation or order issued pursuant thereto, or protecting the interest of the Department.
3. A record from this system of records may be disclosed in the course of presenting evidence to a court, magistrate, or administrative tribunal, including disclosures to opposing counsel in the course of settlement negotiations.
4. A record in this system of records may be disclosed, as a routine use, to a Member of Congress submitting a request involving an individual when the individual has requested assistance from the Member with respect to the subject matter of the record.
5. A record in this system of records may be disclosed, as a routine use, to the Office of Management and Budget (OMB) in connection with the review of private relief legislation as set forth in OMB Circular No. A-19 at any stage of the legislative coordination and clearance process as set forth in that Circular.
6. A record in this system of records may be disclosed, as routine use, to the Department of Justice in connection with determining whether disclosure thereof is required by the Freedom of Information Act (5 U.S.C. § 552).

7. A record in this system of records may be disclosed, as routine use, to a contractor of the Department having need for the information in the performance of the contract, but not operating a system of records within the meaning of 5 U.S.C. § 552a(m).
8. A record from this system of records may be disclosed, as routine use, to the Administrator, General Services, or his designee, during an inspection of records conducted by General Services Administration (GSA) as part of that agency's responsibility to recommend improvements in records management practices and programs, under authority of 44 U.S.C. § 2904 and 2906. Such disclosure shall be made in accordance with the GSA regulations governing inspection of records for this purpose, and any other relevant (*i.e.* GSA or Department) directive. Such disclosure shall not be used to make determinations about individuals.
9. A record in this system of records may be disclosed, as a routine use, to appropriate agencies, entities, and persons when (1) it is suspected or determined that the security or confidentiality of information in the system of records has been compromised; (2) the Department has determined that as a result of the suspected or confirmed compromise there is a risk of harm to economic or property interests, identify theft or fraud, or harm to the security or integrity of this system or other systems or programs (whether maintained by the Department or another agency or entity) that rely upon the compromised information; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the Department's efforts to respond to the suspected or confirmed compromise and to prevent, minimize, or remedy such harm.

### **Links to other Websites:**

Our website may contain links to other websites. However, once you have used these links to leave our website you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy information which you provide while visiting that website and such sites are not governed by our privacy statement.